 MWANZA PRECIOUS METALS REFINERY LIMITED	Gold Purchase Department			Prepared By	GPO
	Buyers of Refined Gold / Silver Know Your Counterparty (KYC) & Account Opening Form			Reviewed By	GM
	Doc No.:	Rev. No.	Approved Date	Approved By	CEO
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Buyers of Refined Gold / Silver
Know Your Counterparty (KYC) & Account Opening Form

We thank you for the interest in wanting to establish a business relationship with MPMR.


In order to serve you better and keeping in mind a long-term relationship, we need to have an in-depth understanding of your organization and other relevant details pertaining to your business. Hence, it is mandatory for you to comply with our KYC and Supply Chain Policy.

Thanking you for your kind understanding and cooperation in this regard.

For MPMR

CEO

MPMR Questionnaire – Refined Gold / Silver buyers	
1. Company Details *	
a. Name	
b. Registered Address	
c. Business Address	
d. Contact Details: Mobile Number Email Address Office Phone Number	 <hr/> <hr/> <hr/>
e. Date of Incorporation	
f. Country of Incorporation	
g. Business Registration Number	
h. TIN Number	
i. Website (if applicable)	
j. Financial Auditors	Yes <input type="checkbox"/> No <input type="checkbox"/> If no, explain why:
k. List of Subsidiaries, if any (provide details)	

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Please attach the below documents along with the KYC Form *

1. Certificate of Incorporation
2. Certificate of Good Standing from recognized governing / financial institution
3. List of directors / authorized signatories / owners / beneficiaries with their Nationalities, Address of Domicile, Local Address in country of business, email ID and contact details
4. Tax Identification Number (TIN)
5. Trade License & Precious Metal Buying/Selling License (if different from Trade License)
6. Company policies & procedures (if no standard policies / procedures exist, kindly provide an official undertaking)
7. National ID/Passport copy of all owners, shareholders, and beneficiaries

2. Bank Details *	
Account Name	
IBAN Number	
SWIFT	
Bank Name & Address	

3. Facilities *	
Does the company produce its own jewellery?	Yes <input type="checkbox"/> No <input type="checkbox"/>
What is your type of retailing?	Bullion bars <input type="checkbox"/> Jewellery Manufacture <input type="checkbox"/> Others (please specify) <input type="checkbox"/> _____

4. Responsible Precious Metal Supply Chain Policy *	
Does your supply chain policy comply with the standards set forth with OECD Due Diligence guidelines?	Yes (Please provide copy of your policy statement) <input type="checkbox"/> No <input type="checkbox"/> Not Applicable (Explain why) <input type="checkbox"/> _____ _____
Does the company comply with the government regulation in the country of domicile & statutory regulation in the country of origin.	Yes <input type="checkbox"/> No <input type="checkbox"/>

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5. Anti-Money Laundering (AML) – Combating Financial Terrorism (CFT) *		
Has the company established a Conformity program that contains AML / CFT procedures, as per international laws	Yes (Please provide copy of your policy statement)	<input type="checkbox"/>
	No	<input type="checkbox"/>
If yes, please provide details of regulation and name of regulator	_____	

6. What type of information does your company request from your precious metal end-buyers? *		
Company Details (including Shareholding Structure, Financials, Incorporation Certificates, TIN etc)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Does the company screen transactions against list of persons/entities issued by government / authorized bodies?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Does the company perform enhanced due diligence for high-risk customers?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Does the company assess its AML-CFT procedures and practices?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

NOTE: Section 6 details need to be provided with every transaction

SELF - DECLARATION

We hereby declare that:

1. the information provided herein is accurate, and complete to the best of our knowledge.
2. we indemnify MPMR of any legal consequences from Tanzanian as well as International regulatory bodies as a result of our being non-compliant to MPMR policies and International regulations or by way of concealing or by providing misleading information.

Further we agree to provide any additional information / documentation that may be required by the authorized parties, in conjunction with our compliance and declaration.

Place and Date

Stamp and Signature

Name and Function of Authorized Signatory

For MPMR Official Use		Documents Received in Order - Yes <input type="checkbox"/> No <input type="checkbox"/>
Checked by & date: _____	Allotted Account No. _____	
Risk Assessment:		
Remarks:		